

**Regular Town Board Meeting
June 10, 2024 7:00pm**

Minutes

Board Members Present: Steve Becker, Steve Seidl, Noah Raab, Jan Kaiser, Taylor Gotz

1. The meeting was called to order at 7:00 pm by Chairperson Becker. The Pledge of Allegiance was recited and roll call noted.
2. Minutes from the May 13, 2024 Board meeting were read with no additions or corrections. Motion by SSeidl, second NRAab to accept the minutes as read, motion carried. (Becker-Yes, Raab-Yes, Seidl-Yes)
3. June invoices were approved for payment.
4. Motion was made by SSeidl, second by NRAab to transfer the balance of the town forest clearing money to the equipment fund and be reserved for the purchase of a plow truck when it is needed. The total forest land revenue is \$93,123.75. \$50,000 has already been transferred to the equipment fund in LGIP, \$16,626.30 was used for the fire engine purchase and the balance of \$26,497.45 was transferred from the General Fund to the equipment fund for a total of \$77,007.72 (includes interest of \$510.27). (Becker-Yes, Raab-Yes, Seidl-Yes)
5. The monthly revenue/expense report with corrections was shared by the Treasurer. Motion to approve SSeidl, second NRAab, motion carried. (Becker-Yes, Raab-Yes, Seidl-Yes)
6. Procuring an outside audit quote needs to include forensics along with the financials. Motion to approve by SSeidl, second NRAab, motion carried. (Becker-Yes, Raab-Yes, Seidl-Yes)
7. Fire Department
 - May monthly minutes and financial report were received. The Clerk expressed concern with the math on the monthly financial report. No action taken.
 - The Chair brought up discussion regarding replacement of SCBA breathing units. A Joint FD/TOWN/VILLAGE meeting needs to be held for discussion on this.
 - The Maintenance of Effort Report as required by the State of WI was completed and submitted by the Clerk. The Clerk reminded the Board of their ultimate responsibility regarding information supplied by the Fire Department.
8. Replacement Culvert permit reviewed for Randy Kunding and Steve Seidl. Motion by SSeidl, second NRAab, motion carried. (Becker-Yes, Raab-Yes, Seidl-Yes)
9. Zoning
 - Zoning Signs – a price quote will be procured from Wood County to install the Zoning signs on County Roads.
 - Zoning Board Term Limits were voted on at the last Zoning Meeting. They were presented to the Board as follows:
 - 1 Year – Brandon Carlin (Term expires May 2025)
 - 2 Year - Mike Fehrenbach, Gary Hilgart (Term expires May 2026)
 - 3 Year – Todd Bores, Brian Smazal (Term expires May 2027)Reappointments will be addressed in May of each year at Town Board Meeting. Current terms are prorated. Replacements due to resignations will be addressed as needed.
 - Board of Appeals members will be current Zoning Board Members. They can/will be replaced as needed. The Board of Appeals will meet on an as needed basis.

10. Zoning Violations

- Businesses running within the Town of Auburndale without a permit were discussed. It was decided to send non compliance letters to them to appear and apply for appropriate permits.

11. Road Work

- It was discussed and determined that all road work being done within the Town of Auburndale by Wood County needs to have a cost estimate prior to the work being done.
- Motion made by SSeidl, second by N Raab to put all future culvert work out on bids, motion carried. (Becker-Yes, Raab-Yes, Seidl-Yes)
- 50/50 Road Bids need to be submitted by July 1, 2024.
- Highway updates – ditch mowing is being worked on, recommend cleaning ditches prior to any culvert replacement, Yellowstone has some culverts that need repair/replacement, suggested to put a yield sign up on Shady Road between Old 10 and New 10. Question regarding plans for any crack sealing to be done this year?

12. Communications and petitions by the Town Clerk – no discussion or action

- Open Book and Board of Review completed with no changes.
- Replacement sanitary permit noted for Paul Cepress
- Zoning Board Meeting 7/23/2024 8:00pm
- WTA Unit Meeting 6/14/2024 Town of Grand Rapids

13. Public Input – No Action Taken

14. Next meeting date – July 8, 2024 7:00pm

15. Motion to adjourn at 8:30pm by SSeidl, second N Raab, motion carried. (Becker-Yes, Raab-Yes, Seidl-Yes)

Respectfully submitted,
Jan Kaiser, Clerk